

ADMINISTRATIVE PROCEDURES

V. A. FEES

ACCREDITATION FEES

The Accreditation Council for Occupational Therapy Education (ACOTE®) is committed to delivering a high-quality accreditation program in a cost-effective and efficient manner. Accreditation fees paid by educational programs support the full range of activities involved in the accreditation process. To simplify fee administration, ACOTE uses a fixed-fee model that incorporates the cost of reaccreditation on-site evaluations at the primary location into the program's annual fee; therefore, **programs are not charged an additional fee for reaccreditation on-site visits conducted at their primary location.** Fees are subject to change as determined by ACOTE to reflect increases in operating costs and to ensure the continued quality, effectiveness and sustainability of accreditation services.

**Programs that are placed on Accreditation Inactive status prior to August 7, 2026, and request reactivation will be charged a Candidacy Application Fee and if applicable, an Initial On-site Fee.*

ACCREDITATION FEE SCHEDULE

REACCREDITATION FEES (Effective Jul 1 - Jun 30)	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
Annual Accreditation Fee	\$5,400	\$5,560	\$5,730	\$5,900	\$6,077	\$6,259
Annual Inactive Fee	\$2,700	\$2,780	\$2,860			
On-Site Fee for Distance Education Laboratory Sites and Additional Locations	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500

INITIAL ACCREDITATION FEES (reviews conducted between Aug 1 – Jul 31)	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
Letter of Intent Fee	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
Candidacy Application Fee	\$3,840	\$4,015	\$4,195	\$4,320	\$4,450	\$4,584
Preaccreditation Review Fee (US)	\$5,840	\$6,015	\$6,195	\$6,380	\$6,570	\$6,767
Initial On-Site Fee (US)	\$5,840	\$6,015	\$6,195	\$6,380	\$6,570	\$6,767
Preaccreditation Review Fee (non-US)	\$8,343	\$8,595	\$8,850	\$9,115	\$9,388	\$9,670
Initial On-Site Fee (non-US) Actual plus:	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000	\$1,000

ADDITIONAL LOCATION FEES (Aug 1 - Jul 31)	2026/27	2027/28	2028/29	2029/30	2030/31	2031/32
New Location Application Fee	\$5,840	\$6,015	\$6,195	\$6,380	\$6,570	\$6,767
New Location On-Site Fee	\$5,840	\$6,015	\$6,195	\$6,380	\$6,570	\$6,767

ADMINISTRATIVE FEES	
First Timeline Change Fee	\$500
Subsequent Timeline Change Fee	\$2,000
Late Report, Late Payment, Failure to Notify Fee	\$500
Appeal Fee	\$5,000
Fact Find Fee	\$2,000

FEE INFORMATION

Annual Accreditation Fee is invoiced in advance of the coming academic year. Invoices are mailed in July, and payment is due no later than October 15th. Annual fees are due each year, from **all** accredited programs, including the year in which an on-site evaluation is scheduled. For new programs, the annual fee becomes effective with the first full academic year for which the program has accreditation status. Programs accredited in December and April will not be charged until the following academic year. Notify the Accreditation department (accred@aota.org) if early invoicing is required.

Annual Inactive Fee (only for programs who received Accreditation Inactive status prior to August 7, 2026) must be paid for all inactive programs until a program applies for and receives voluntary withdrawal of accreditation.

Appeal Fee is a nonrefundable deposit that must be received by the Accreditation department at the time the program is notifying ACOTE of their intent to appeal.

Candidacy Application Fee will be invoiced and must be paid on or before the due date of the Candidacy Application.

Fact-Finding Fee will be invoiced after the Fact Find visit.

Failure to Notify Fee may be charged if cited for noncompliance with Standard A.1.4. Notification Requirements.

Initial On-Site Fee will be invoiced after the on-site evaluation is completed.

Late Report / Late Payment Fee may be charged if programs have not submitted a required or complete report or have not submitted required payment to the Accreditation department after the 7-day grace period.

Letter of Intent Fee is a nonrefundable fee that must be received by the Accreditation department before an initial timeline is established.

Preaccreditation Review Fee will be invoiced and must be paid by the due date of the initial Report of Self-Study.

Timeline Change Fee may be charged if developing programs change the agreed upon initial timeline.

FEE PAYMENTS

- Programs will be sent an invoice that will include the due date and instructions for payment.
- AOTA/ACOTE is unable to accept credit card payments by fax or email. All payments, if possible, should be made online using AOTA's secure credit card payment portal.
- If payment is not received by the due date as specified on the invoice, the program will be placed on the agenda of the next scheduled ACOTE meeting for action to cite Standard A.1.4. as an area of noncompliance and change the accreditation status to Probationary Accreditation.
- Once a delinquent fee is received, the program will be removed from the ACOTE agenda.