

8/6/2021

FINAL

CONFIDENTIAL

**AOTA
ACCREDITATION COUNCIL FOR OCCUPATIONAL THERAPY EDUCATION
(ACOTE®)**

Minutes

April 10-11, 2021

Virtual Meeting

Members Present

AOTA Staff Participants

Salvador Bondoc
Harriett Bynum
Beth Cada (Higher Education Administrator Member)
Patty Coker-Bolt
Velvet Hewett
Alex Jawharjian (Public Member)
Jennifer Kaldenberg
Karen Kershenstein (Public Member)
Lynn Kilburg
Sherry Kolodziejczak
Vanna Lombardi-Gillies
Sabrina Mathews
Kristi McLeod
Renee Ortega
Debra Ouellette
Sheri Purdy
Ketki Raina
Laura Rea
Kelli Reiling Ott
Pam Roberts
Fonda Scott
Earl "Gip" Seaver (Public Member)
Doug Simmons
Dotti Thompson
Kristy Worrell

Teresa Brininger
Director of Accreditation

Barbara Ostrove
Assistant Director of Accreditation

Angelica Grigsby
Accreditation Program Manager-
ACOTE Support

MINUTES
AOTA ACCREDITATION COUNCIL FOR OCCUPATIONAL THERAPY EDUCATION (ACOTE®)
APRIL 10-11, 2021, VIRTUAL MEETING

TOPIC	ACTION	RESPONSIBLE
<u>CALL TO ORDER</u>	The modified Working Rules of the Day for a virtual meeting format were reviewed, and the Conflict of Interest Policy was briefly reviewed.	
<u>MINUTES REVIEW</u>	<p><u>ACOTE ACTION:</u> (Motion #1) M/S/P Approve the Minutes of the December 4-6, 2020 ACOTE meeting as written.</p> <p><u>ACOTE ACTION:</u> (Motion #2) M/S/P Approve the Summary of Discussion of the December 4-6, 2020 ACOTE meeting as written.</p> <p><u>ACOTE ACTION:</u> (Motion #3) M/S/P Approve the Confidential Minutes of the December 4-6, 2020 ACOTE meeting as written.</p> <p><u>ACOTE ACTION:</u> (Motion #4) M/S/P Approve the February 3, 2021 ACOTE Conference Call Minutes as written.</p>	
<u>DISCUSSION OF ITEMS RAISED IN REVIEW GROUPS OR IN REVIEW OF REPORTS</u>		
1. <u>Doctoral Capstone Coordinator</u>	<u>ACOTE CHARGE:</u> (T. BRININGER) Include an AIP on the August 2021 ACOTE meeting to discuss when in the initial accreditation process the doctoral capstone coordinator for a developing OTD program should be hired.	T. Bringer
2. <u>Dysphagia Content</u>	<u>ACOTE CHARGE:</u> (T. BRININGER) Ensure that the next Educational Standards Review Committee (ESRC) considers whether content requirements should include teaching dysphagia across the life span.	T. Bringer
3. <u>Foreign Degree Approval</u>	<u>ACOTE CHARGE:</u> (T. BRININGER) Include information regarding recognition of foreign degree qualifications in the ACOTE website update for program directors and the RAE.	T. Bringer
4. <u>Doctoral Capstone Hours</u>	<p><u>ACOTE CHARGE:</u> (T. BRININGER) Reframe the FAQ question on the ACOTE webpage related to Standard D.1.5 to remove specific reference to the pandemic.</p> <p><u>ACOTE CHARGE:</u> (T. BRININGER) Ensure that the next Educational Standards Review Committee (ESRC) considers requirements regarding the doctoral capstone project to ensure congruence.</p>	<p>T. Bringer</p> <p>T. Bringer</p>
5. <u>Faculty Licensure Related to Distance Education</u>	<u>ACOTE CHARGE:</u> (T. BRININGER) Ensure that the next Educational Standards Review Committee (ESRC) considers language to clarify licensure requirements for faculty teaching via distance education.	T. Bringer
6. <u>Private Advising Space</u>	<p><u>ACOTE CHARGE:</u> (T. BRININGER) Ensure that the next Educational Standards Review Committee (ESRC) considers language to define requirements for privacy in advising rather than physical space for advising.</p> <p><u>ACOTE CHARGE:</u> (T. BRININGER) Draft clarification regarding requirements for private advising of students if done virtually for review by the Standards/Special Topics Committee prior to posting on the ACOTE website.</p>	<p>T. Bringer</p> <p>T. Bringer</p>
7. <u>Faculty Changes</u>	<u>ACOTE CHARGE:</u> (T. BRININGER) Ensure that the next Educational Standards Review Committee (ESRC) considers the definition of full-time, core faculty as well as advising requirements for core faculty to ensure congruence with other Standards.	T. Bringer

TOPIC	ACTION	RESPONSIBLE
<p><u>REVIEW OF CONSENT AGENDAS</u></p>	<p><u>ACOTE ACTION:</u> (Motion #23) M/S/P Adopt Consent Agenda #1-Reports of On-Site Evaluation as amended.</p> <p><u>ACOTE ACTION:</u> (Motion #41) M/S/P Adopt Consent Agenda #2-Reports of Candidacy Review and Reports of Preaccreditation Review as amended.</p> <p><u>ACOTE ACTION:</u> (Motion #70) M/S/P Adopt Consent Agenda #3-Program Director Credentials as amended.</p> <p><u>ACOTE ACTION:</u> (Motion #102) M/S/P Adopt Consent Agenda #4-2021 Annual Reports-Additional Review as amended.</p> <p><u>ACOTE ACTION:</u> (Motion #221) M/S/P Adopt Consent Agenda #5-2021 Annual Reports-No Further Review as written.</p> <p><u>ACOTE ACTION:</u> (Motion #530) M/S/P Cite an area of noncompliance for the identified programs related to ACOTE Standard A.6.4. Certification Exam Pass Rate for having an NBCOT 3-year pass rate (2018-2020) or new program 2-year pass rate (2019-2020) below 80%.</p> <p><u>ACOTE ACTION:</u> (Motion #536) M/S/P Adopt Consent Agenda #6-Plans of Correction, Progress Reports, and Other Reports as amended.</p> <p><u>ACOTE CHARGE:</u> (T. BRININGER) Include an AIP on the August 2021 ACOTE meeting to discuss minor/significant changes.</p>	<p>T. Brininger</p>
<p><u>MEETING ADJOURNMENT</u></p>	<p>The meeting was adjourned at 5:43 pm on Sunday, April 11, 2021.</p>	