



# **Conversations with ACOTE**

**September 22, 2022**

# Your ACOTE Resources

- The ACOTE Website ([www.acoteonline.org](http://www.acoteonline.org)) is a valuable resource for information. You can find information on program numbers, past ACOTE actions, past newsletters, frequently asked questions, forms, templates and much more.
- And, always read the PD Update posted after ACOTE meetings.
- **Please submit all questions to [accred@aota.org](mailto:accred@aota.org) to ensure your questions are answered promptly.**

# Educational Standards Review Committee (ESRC)

- Thank you for your feedback!
- The ESRC has had two meetings in person and also online sessions.
  - All comments are reviewed and considered by the ESRC.
- General feedback is welcome and can be provided at any time. [https://forms.aota.org/forms/standards\\_comment\\_form](https://forms.aota.org/forms/standards_comment_form)

# Self-Study Workshop

- For program directors and faculty preparing for upcoming self-study review and new program directors wanting to understand more about the accreditation process.
- Topics covered include:
  - How to get started on a report of self-study
  - What to consider when writing the report
  - What are the key elements in the self-study
  - How much detail is needed
  - What the reviewers are looking for in the self-study
  - How to prepare for the on-site visit
  - What programs need to show the on-site reviewers
  - Review of the e-Accreditation System.
- Dates and registration information on the ACOTE website.

# Interim Report Information Sessions

- Scheduled for January
- Topics covered include:
  - What to consider when writing the report
  - What are the key elements in the Interim Report
  - How much detail is needed
  - What the reviewers are looking for in the Interim Report
  - Review of the e-Accreditation System.
- Dates and registration information on the ACOTE website.

# Annual Fees

- Due each year from accredited programs, including the year in which an on-site evaluation is scheduled.
- For new programs, the annual fee becomes effective with the first full academic year for which the program has accreditation status.
- See the current Fee Schedule ([ACOTE Policy V.A. Fees](#)).
- Invoices are e-mailed by July 1, 2022 and due no later than October 15, 2022. Notify the Accreditation Department for help facilitating the processing of a purchase order.

# Gentle Reminders

- Update the program director and faculty licenses in the “FACULTY” tab in the eAccreditation portal.
- Program director responsible to remain current with the most recent Standards Interpretive Guide and ACOTE® policies located on [www.acoteonline.org](http://www.acoteonline.org).
- Updates to these documents are reported on the ACOTE® website after each ACOTE® meeting.

# STANDARDS CLARIFICATIONS



# Standards A.4.2. and A.4.3.

- **A.4.2. Publication of Program Outcomes**
- **A.4.3. Publication of ACOTE Information**
- The Accreditation Department will be checking program websites for compliance.
- Please ensure your website is current and accurate (see Sample Program Webpage under Resources <https://acoteonline.org/accreditation-explained/resources/>).

# B Standards

- ACOTE has modified the criteria to demonstrate compliance with the “B Standards”.
- Programs are no longer required to upload a learning activity.
- Programs must:
  - Describe how the program meets the expected outcome for each B Standard in the Narrative.
  - In the “Supporting Material” section, programs must upload evidence (e.g., sample assignment, test question, project, etc.) that the program assesses the student’s ability to meet expected outcomes for each B Standard.
  - Provide evidence of a syllabi that includes the objectives.

# Standard D.1.5.

- **D.1.5. Length of Doctoral Capstone Experience**
- ACOTE added an interpretive guide to clarify this Standard:
- *The goal of the doctoral capstone is to provide an in-depth exposure to one or more of the following: clinical practice skills, research skills, administration, leadership, program and policy development, advocacy, education, and theory development.*
- *The “mentored practice setting” does not need to be in a physical location but an experience that demonstrates mentored learning experience with in-depth exposure in the student’s designated area of interest.*

# Glossary – Distance Education

- DISTANCE EDUCATION: Education that uses one or more of the technologies listed below to deliver instruction to students who are separated from the faculty and to support regular and substantive interaction (as informed by the Higher Learning Commission <https://www.hlcommission.org/General/glossary.html>) between the students and the faculty, either synchronously or asynchronously. The technologies that may be used to offer distance education include:
  - the internet;
  - one-way and two-way transmissions through open broadcast, closed circuit, cable, microwave, broadband lines, fiber optics, satellite, or wireless communications devices;
  - audio conference; or
  - other media used in a course in conjunction with any of the technologies listed in items 1-3 above.
- Distance education is a delivery method used in whole or in part within an academic program regardless of whether face-to-face, on ground or residential option.

# ACOTE POLICY V.B.2. ADDITIONAL LOCATIONS

- Additional Location: A location that is geographically apart from the main campus, where instruction occurs, and it is possible for students to complete 50% or more of the didactic coursework (including laboratory experiences) in educational programs leading to a degree, certificate or other recognized educational credential (the 50% does not include Level II fieldwork or doctoral experiential component)

# ACOTE POLICY V.B.2. ADDITIONAL LOCATIONS

- ACOTE has updated the Policy IV.B.2. Additional Locations (<https://acoteonline.org/accreditation-explained/policies/>) and has updated the Glossary in the Standards and Interpretive Guide (<https://acoteonline.org/accreditation-explained/standards/>) regarding distance education.
- If you have a distance education cohort and/or an additional location, please review the updated policy to ensure continued compliance.
- **The timeline for compliance HAS NOT BEEN RELEASED YET. More information to come.**

# POLICY UPDATES

# Questions? Discussion?

