

12/2/2022

FINAL

CONFIDENTIAL

AOTA
ACCREDITATION COUNCIL FOR OCCUPATIONAL THERAPY EDUCATION
(ACOTE®)

Minutes

August 5-7, 2022

AOTA Headquarters
North Bethesda, Maryland

Members Present

Salvador Bondoc
Harriett Bynum
Beth Cada (Higher Education Administrator Member)
Patty Coker-Bolt
Velvet Hewett
Jennifer Kaldenberg
Karen Kershenstein (Public Member)
Lynn Kilburg
Sherry Kolodziejczak
Vanna Lombardi
Sabrina Mathews
Julie Mirabell (Auditor)
Sarah Nielsen
Renee Ortega
Kelli Ott
Debra Ouellette
Rebecca Ozelie (Auditor)
Sheri Purdy
Ketki Raina
Pam Roberts
Fonda Scott
Earl "Gip" Seaver (Public Member)
Stacy Smallfield (Auditor)
Kimberly Solondz (Auditor)
Sheree Hilliard Talkington (Auditor)
Dotti Thompson

AOTA Staff Participants

Teresa Brininger
Director of Accreditation

Melissa Tilton
Accreditation Manager of Quality

Angelica Grigsby (8/7/2022)
Accreditation Program Manager-
ACOTE Support

Kristen Brown
Accreditation Program Manager-
Systems Support

Katherine Sims (8/5-6/2022)
Accreditation Program Assistant

Absent With Regrets

Alex Jawharjian (Public Member)
Kristi McLeod
Kristy Worrell

MINUTES
AOTA ACCREDITATION COUNCIL FOR OCCUPATIONAL THERAPY EDUCATION (ACOTE®)
AUGUST 5-7, 2022, NORTH BETHESDA, MARYLAND

TOPIC	ACTION	RESPONSIBLE
<u>CALL TO ORDER</u>	The meeting was called to order at 8:00 am on Friday, August 5, 2022.	
<u>MINUTES REVIEW</u>	<p><u>ACOTE ACTION:</u> (Motion #1) M/S/P Approve the Minutes of the April 2-3, 2022 ACOTE meeting as written.</p> <p><u>ACOTE ACTION:</u> (Motion #2) M/S/P Approve the Summary of Discussion of the April 2-3, 2022 ACOTE meeting as written.</p> <p><u>ACOTE ACTION:</u> (Motion #3) M/S/P Approve the Confidential Minutes of the April 2-3, 2022 ACOTE meeting as written.</p> <p><u>ACOTE ACTION:</u> (Motion #4) M/S/P Approve the May 23, 2022 ACOTE Conference Call Minutes as written.</p> <p><u>ACOTE ACTION:</u> (Motion #5) M/S/P Approve the July 12, 2022 ACOTE Conference Call Minutes as written.</p>	
<u>REVIEW OF CONSENT AGENDAS</u>	<p><u>ACOTE ACTION:</u> (Motion #43) M/S/P Adopt Consent Agenda #1-Reports of On-Site Evaluation as amended.</p> <p><u>ACOTE ACTION:</u> (Motion #64) M/S/P Adopt Consent Agenda #2-Reports of Candidacy Review and Reports of Preaccreditation Review as amended.</p> <p><u>ACOTE ACTION:</u> (Motion #103) M/S/P Adopt Consent Agenda #3-Interim Reports as amended.</p> <p><u>ACOTE ACTION:</u> (Motion #138) M/S/P Adopt Consent Agenda #4-Program Director Credentials as amended.</p> <p><u>ACOTE ACTION:</u> (Motion #191) M/S/P Adopt Consent Agenda #5-Plans of Correction, Progress Reports, and Other Reports as amended.</p> <p><u>ACOTE CHARGE:</u> (T. BRININGER) Revise motion forms to more clearly delineate areas of concern that may be reported on in 60 days versus a monitoring report within one year. Ensure that program acronyms are consistently used across reports and forms.</p>	T. Brininger
<u>ACOTE STANDING COMMITTEE REPORTS</u>		
<u>Policies and Procedures Committee</u>		
1. <u>Additional Location Policy</u>	<p><u>ACOTE ACTION:</u> (Motion #274) M/P Approve the amended Standards Glossary definition for distance education.</p> <p><u>ACOTE ACTION:</u> (Motion #275) M/P Adopt the revised ACOTE Policy IV.B.2. "Additional Locations" as amended.</p> <p><u>ACOTE CHARGE:</u> (T. BRININGER) Establish a transition rule for programs to meet compliance with the new additional location policy and prepare for review by the Council.</p> <p><u>ACOTE CHARGE:</u> (T. BRININGER) Add the approved definition for distance education to the Standards Glossary and disseminate to programs.</p>	T. Brininger T. Brininger

TOPIC	ACTION	RESPONSIBLE
	<p><u>ACOTE CHARGE:</u> (T. BRININGER) Request that the Educational Standards Review Committee (ESRC) determine how requirements related to data collection and program evaluation can ensure equity for additional locations or distance delivery models.</p>	T. Brininger
<i>Competency and Training Committee</i>		
<p>1. <u>Standard D.1.5 Instructions</u></p>	<p><u>ACOTE ACTION:</u> (Motion #276) M/P Adopt the draft Standards Interpretive Guide language for 2018 Standard D.1.5 as amended. <i>THE GOAL OF THE DOCTORAL CAPSTONE IS TO PROVIDE AN IN-DEPTH EXPOSURE TO ONE OR MORE OF THE FOLLOWING: CLINICAL PRACTICE SKILLS, RESEARCH SKILLS, ADMINISTRATION, LEADERSHIP, PROGRAM AND POLICY DEVELOPMENT, ADVOCACY, EDUCATION, AND THEORY DEVELOPMENT. THE "MENTORED PRACTICE SETTING" DOES NOT NEED TO BE IN A PHYSICAL LOCATION BUT AN EXPERIENCE THAT DEMONSTRATES MENTORED LEARNING EXPERIENCE WITH IN-DEPTH EXPOSURE IN THE STUDENT'S DESIGNATED AREA OF INTEREST.</i></p> <p><u>ACOTE CHARGE:</u> (T. BRININGER) Add the approved interpretive guide language for 2018 Standard D.1.5 to the ACOTE Standards and disseminate to programs.</p> <p><u>ACOTE CHARGE:</u> (T. BRININGER) Update the eAccreditation instructions for 2018 Standard D.1.5 to request documentation regarding how the program defines and tracks a minimum of 80% in the mentored practice area.</p>	<p>T. Brininger</p> <p>T. Brininger</p>
<i>Standards and Special Topics Committee</i>		
<p>1. <u>B Standards and Learning Activities</u></p>	<p><u>ACOTE CHARGE:</u> (T. BRININGER) Update the eAccreditation instructions for 2018 Standard A.5.7 and for the B Content Standard to clarify expectations for learning activities.</p>	T. Brininger
<p><u>ACOTE EDUCATION SESSION – Standard B.4.27 FAQ</u></p>	<p><u>ACOTE CHARGE:</u> (T. BRININGER) Add education on community and primary care to RAE training and to CommunOT.</p>	T. Brininger
<p><u>MEETING ADJOURNMENT</u></p>	<p>The meeting was adjourned at 11:31 am on Sunday, August 7, 2022.</p>	