

ADDITIONAL REPORTS

IV. E. 5. ANNUAL REPORTS TO ACOTE

ANNUAL REPORT REQUIREMENTS

Each program that is accredited by the Accreditation Council for Occupational Therapy Education (ACOTE®) is required to submit an Annual Report to provide data on key indicators and quality outcomes of the programs including, but not limited to:

- General program information
- Applicants and student enrollment
- Faculty resources
- Program Operations
- Outcomes
- Access to Information

ACOTE receives an annual report on certification exam pass rates of all programs directly from the National Board for Certification in Occupational Therapy (NBCOT).

ACOTE ACTION ON ANNUAL REPORTS

Annual Reports are reviewed by ACOTE at its spring meeting. Actions that may be taken by the ACOTE include:

- Acceptance of the report with no further action required.
- Acceptance of the report with no further action required; however, an item or items will be monitored on future reports.
- Deferral of action on the report with a request for clarification of one or more items. Following receipt of the requested information, the ACOTE will act upon the report a second time. **It is the program's responsibility to supply all requested information. If it is not provided subsequent to this request, ACOTE may cite an area of noncompliance.**
- Acceptance of the report with a request for a Plan of Correction regarding one or more areas of noncompliance with the Standards.